



Department of Health

Three Capitol Hill  
Providence, RI 02908-5097

TTY: 711  
[www.health.ri.gov](http://www.health.ri.gov)

# **State Office of Vital Records Change in Hours for Walk-In Service**

**As of Mon., Feb. 16, 2009,  
the State Office of Vital  
Records will be open to  
the public  
Monday to Friday,  
12:30 p.m. – 4 p.m.**

# **State Office of Vital Records**

## **Change in Hours for Walk-In Service**

**As of Monday, February 16, 2009, the State Office of Vital Records will only be open to the public Monday to Friday, 12:30 p.m. – 4 p.m.**

### **Where else can I obtain a copy of a birth, death or marriage certificate?**

You can get a copy of a birth, death or marriage certificate several ways. They are:

1. **NEW: For people born in RI Jan 1, 1980** or later, most cities and towns can now issue an electronic certified copy of a birth record regardless of where the birth happened within the state.
2. For birth records prior to Jan 1, 1980 and death or marriage records for all years, except as noted in item 5, go to the city or town hall where the birth, death or marriage happened or the city/town of residence at the time of when the event happened.
3. Send a completed request application to the State Office of Vital Records, 3 Capitol Hill, Room 101, Providence, RI 02908. The request must be accompanied by a readable copy of valid government issued picture identification such as a driver's license, passport, etc.
4. Come in person to the State Office of Vital Records, Monday through Friday, 12:30 p.m. – 4 p.m. You must have valid government issued picture identification with you.
5. Birth and marriage records 100 years or older and death records 50 years or older are considered public records and may be obtained from the city or town hall where the event happened or through the Rhode Island State Archives .

For more information or to find a city or town hall to obtain your record, please visit [www.health.ri.gov](http://www.health.ri.gov) or call 1-800-942-7434.